



## AGENDA

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
LA PUENTE VALLEY COUNTY WATER DISTRICT  
112 N. FIRST STREET, LA PUENTE, CALIFORNIA  
MONDAY, MARCH 27, 2017 AT 5:30 PM**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL OF BOARD OF DIRECTORS**

President Hastings\_\_\_\_ Vice President Rojas\_\_\_\_ Director Aguirre\_\_\_\_

Director Escalera\_\_\_\_ Director Hernandez\_\_\_\_

**4. PUBLIC COMMENT**

Anyone wishing to discuss items on the agenda or pertaining to the District may do so now. The Board may allow additional input during the meeting. A five-minute limit on remarks is requested.

**5. ADOPTION OF AGENDA**

Each item on the Agenda shall be deemed to include an appropriate motion, resolution or ordinance to take action on any item. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at the address listed above.

**6. APPROVAL OF CONSENT CALENDAR**

There will be no separate discussion of Consent Calendar items as they are considered to be routine by the Board of Directors and will be adopted by one motion. If a member of the Board, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

A. Approval of Minutes of the Regular Meeting of the Board of Directors held on March 13, 2017.

**7. FINANCIAL REPORTS**

A. Summary of Cash and Investments for February 28, 2017.

***Recommendation:*** Receive and file.

B. Statement of District's Revenues and Expenses as of February 28, 2017.

***Recommendation:*** Receive and file report.

- C. Statement of City of Industry Waterworks System’s Revenues and Expenses as of February 28, 2017.

**Recommendation:** Receive and file report.

**8. ACTION/DISCUSSION ITEMS**

- A. Consideration of Compensation Increase for the Board of Directors.

**Recommendation:** Board discretion.

- B. Consideration of Repair to an Influent Booster Pump Located at the District’s Groundwater Treatment Facility.

**Recommendation:** Authorize General Manager to Secure the Services of Tri County Pump Company to Repair an Influent Booster Pump at a Price of \$12,764.19.

- C. Consideration of Purchase of UV Lamps for the Trojan UV Treatment System Located at the District’s Groundwater Treatment Facility.

**Recommendation:** Authorize General Manager to Purchase UV Lamps from Trojan Technologies at a Price of \$43,878.80.

- D. Consideration of Purchase of Neptune Radio Read Meter Data Collector Unit and Neptune Radio Read Software Upgrade.

**Recommendation:** Authorize General Manager to Purchase Neptune Radio Read Meter Data Collector Unit and Neptune Radio Read Software Upgrade from Ferguson Waterworks at a Price of \$15,805.00.

**9. PROJECT ENGINEER REPORT**

**Recommendation:** Receive and File.

**10. GENERAL MANAGER’S REPORT**

**11. OTHER ITEMS**

- A. Upcoming Events.
- B. Correspondence to Board of Directors.

**12. ATTORNEY’S COMMENTS**

**13. BOARD MEMBER COMMENTS**

- A. Report on Events Attended.
- B. Other Comments.

**14. FUTURE AGENDA ITEMS**

**15. CLOSED SESSION**

- A. Conference with Legal Counsel – Anticipated Litigation. Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d)(2): (One Case)

- B. Conference with Legal Counsel – Existing Litigation Pursuant to Government Code § 54956.9(d)(1). One Case: *Louise Marie Corona; Marina Rangel v. Raymond Rene Arvizo; La Puente Valley County Water District, et al.* Los Angeles Superior Court Case No. BC646342.

**16. REPORT ON CLOSED SESSION**

**17. ADJOURNMENT**

POSTED: Friday, March 24, 2017

President David Hastings Presiding.

Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Ms. Rosa Ruhlman, Board Secretary, at (626) 330-2126 in sufficient time prior to the meeting to make the necessary arrangements.

**Note:** Agenda materials are available for public inspection at the District office or visit the District's website at [www.lapuentewater.com](http://www.lapuentewater.com).



**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
LA PUENTE VALLEY COUNTY WATER DISTRICT**

A regular meeting of the Board of Directors of the La Puente Valley County Water District was held on Monday, March 13, 2017, at 5:30 at the District office, 112 N. First St., La Puente, California.

**Meeting called to order:**

President Hastings called the meeting to order at 5:30 pm.

**Pledge of Allegiance**

President Hastings led the meeting in the Pledge of Allegiance.

**Directors present:**

David Hastings, President; William Rojas, Vice President; Charles Aguirre, Director; John Escalera, Director and Henry Hernandez, Director

**Staff present:**

Greg Galindo, General Manager; Rosa Ruehlman, Board Secretary; Roy Frausto, Compliance Officer/Project Engineer and Roland Trinh, District Counsel.

**Others Present:**

Dr. Richard Shope.

**Adoption of Agenda:**

President Hastings asked for the approval of the agenda.

Motion by Director Aguirre, seconded by Vice President Rojas that the agenda be adopted as presented.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

**Consent Calendar:**

President Hastings asked for the approval of the Consent Calendar.

- A. Approval of the Minutes of the Regular Meeting of the Board of Directors held on February 27, 2017.
- B. Approval of District Expenses for the Month of February 2017.
- C. Approval of City of Industry Waterworks System Expenses for the Month of February 2017.
- D. Receive and File the District's Water Sales Report for February 2017.
- E. Receive and File the City of Industry Waterworks System's Water Sales Report for February 2017.

Motion by Vice President Rojas, seconded by President Hastings, to approve the consent calendar as presented.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

**Action/Discussion Items:**

- A.** Consideration of sponsorship of EcoVoices Water Education Programs.
  - Dr. Richard Shope, President of the World Space Foundation summarized how the EcoVoices Water Education Programs could benefit the District. He explained the various water education topics and how the program can be tailored to the District's needs. He added that the program can include assembly presentations at schools within the District's service area.
  - Mr. Galindo recommends the Board consider sponsoring \$1,000 to start to the EcoVoices Institute Water Education Programs and authorize the General Manager to sponsor up to \$3,000 as the program develops.

After a lengthy discussion, motion by Vice President Rojas, seconded by Director Hernandez, to authorize General Manager to sponsor \$1,000 to start the EcoVoices Institute Water Education Programs and to increase up to \$3,000 as the program develops.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

- B.** Consideration of Resolution No. 244 to Nominate Kathleen J. Tieg for Association of California Water Agencies joint Powers Insurance Authority (ACWA JPIA) Executive Committee.
  - Mr. Galindo stated that Ms. Tieg is currently the ACWA President and a Director of the Cucamonga Valley Water District and is requesting the District's support for her nomination as an Executive Committee for the ACWA Joint Powers Insurance Authority

Motion by Director Escalera, seconded by Vice President Rojas, to approve Resolution No. 244 nominating Kathleen J. Tieg for ACWA JPIA Executive Committee.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

- C.** Consideration to Reschedule or Cancel the May 8, 2017 Regular Board of Director's meeting.
  - Mr. Galindo reported that due to the ACWA Spring Conference, he recommends rescheduling the May 8, 2017, regular Board meeting to May 15, 2017, at 5:30 pm.

Motion by Vice President Rojas, seconded by President Hastings, to reschedule the May 8, 2017, Regular Board of Directors meeting to Monday, May 15, 2017, at 5:30 pm.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

- D.** Update on the District's Recycled Water Project.
  - Mr. Galindo summarized a correspondence he received from the Sanitation District regarding permitting process and water availability for the District's recycled water project. He added that the applicable permitting process for Phase 1 of the District's Recycled Water Project should be complete this fall and once this is complete, the District can begin construction of Phase 1. Construction should be complete by June 2018, in order to receive the Prop 84 funding.
  - Mr. Galindo stated he will schedule a meeting with the Recycled Water Project Ad hoc committee on how to proceed with the recycled water projects and will keep the Board informed on the development of this project.

Discussion only, no action required.

**Master Plan Workshop**

Mr. Galindo and Mr. Frausto provided a PowerPoint presentation on the District's Draft Master Plan. A discussion took place on the various proposed improvements that were identified in the Draft Master Plan. After discussion Mr. Galindo stated he will finalize the Master Plan and present it to the Board for consideration.

No Action required.

**General Manager's Report:**

Mr. Galindo presented his report:

- Mr. Galindo provided a memorandum of the activities he and Staff worked on in the month of February 2017.

Motion by President Hastings, seconded by Vice President Rojas, to receive and file the General Managers Report as presented.

Motion approved by following vote:

Ayes: Rojas, Escalera, Aguirre, Hastings and Hernandez

Nays: None.

**Information Items:**

A. Upcoming Events.

- Mrs. Ruehlman presented the updated events for the coming year. She stated that she reviewed the SCWUA website for their Calendar of events for 2017 and has listed all the events for the year and the programs are still to be determined.
- Mrs. Ruehlman stated she added the SGVWA quarterly luncheon with a tentative date of May 10, 2017.

B. Correspondence to the Board of Directors

- There were no other correspondences to the Board.

**Attorney comments:**

- Mr. Trinh had no report.

**Board member comments:**

A. Report on events attended.

There were no events for this period.

B. Other comments.

- Director Escalera thanked staff; Ms. Maldonado, Mrs. Herrera, Mr. Ortiz, Mr. Frausto, Mrs. Ruehlman and Mr. Galindo for hosting a booth at the park for the La Puente Little League season opening ceremony and for the Board members who attended.
- President Hastings also thanked everyone for participating and shared that his son Jacob had a great time assisting staff.
- Vice President Rojas asked to adjourn this meeting in memory of long-time resident and former Mayor of La Puente, Lola Storing. Mr. Rojas also thanked Mr. Frausto for doing a great job on the Master Plan presentation.

**Future agenda items:**

- Mr. Galindo stated that staff will be providing a presentation on the District's Emergency Response Plan at a future meeting.

**Closed Session:**

- A. Conference with Legal Counsel – Anticipated Litigation. Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d)(2): (One Case)

**Report On Closed Session:**

- A. Mr. Trinh reported that the Board met in closed session on Anticipated Litigation, Government Code § 54956.9(d)(2). One Case and no action was taken.

**Adjournment:**

There is no further business or comment, the meeting was adjourned 7:23 p.m. in memory of Lola Storing.

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David Hastings, President

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Rosa B. Ruehlman, Secretary



**Summary of Cash and Investments**  
**February 2017**

**La Puente Valley County Water District**

Investments	Interest Rate (Apportionment Rate)	Beginning Balance	Receipts/ Change in Value	Disbursements/ Change in Value	Ending Balance
Local Agency Investment Fund	0.68%	\$ 1,988,147.63	\$ -	\$ -	\$ 1,988,147.63
Raymond James Financial Services		\$ 503,548.00	\$ 1,872.75	\$ -	\$ 505,420.75
<b>Checking Account</b>					
Well Fargo Checking Account (per General Ledger)		\$ 858,633.96	\$ 328,117.23	\$ 295,803.01	\$ 890,948.18
<b>District's Total Cash and Investments:</b>					<b><u>\$ 3,384,516.56</u></b>

**Industry Public Utilities**

Checking Account	Beginning Balance	Receipts	Disbursements	Ending Balance
Well Fargo Checking Account (per General Ledger)	\$ 565,336.62	\$ 194,211.93	\$ 104,374.69	\$ 655,173.86
<b>IPU's Total Cash and Investments:</b>				<b><u>\$ 655,173.86</u></b>

I certify that; (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy as set forth in Resolution No. 228 and, (2) the District will meet its expenditure obligations for the next six (6) months.

, General Manager

Date: 3/23/2017

Greg B. Galindo



**La Puente Valley County Water District (Treatment Plant Included)**  
**Statement of Revenues and Expenses**  
**For the Period Ending February 28, 2017**  
**(Unaudited)**

<u>DESCRIPTION</u>	LPVCWD YTD 2017	TP YTD 2017	COMBINED YTD 2017	COMBINED BUDGET 2017	% OF BUDGET	COMBINED 2016
Total Operational Revenues	\$ 264,413	\$ -	\$ 264,413	\$ 1,925,600	13.73%	\$ 1,897,789
Total Non-Operational Revenues	30,226	211,065	241,290	3,367,500	7.17%	1,807,658
<b>TOTAL REVENUES</b>	<b>294,639</b>	<b>211,065</b>	<b>505,703</b>	<b>5,293,100</b>	<b>9.55%</b>	<b>3,705,447</b>
Total Salaries & Benefits	144,241	43,951	188,191	1,269,800	14.82%	1,153,108
Total Supply & Treatment	51,167	152,155	203,321	1,639,400	12.40%	1,486,410
Total Other Operating Expenses	22,623	13,975	36,598	403,300	9.07%	294,555
Total General & Administrative	49,996	985	50,981	507,200	10.05%	367,578
<b>TOTAL EXPENSES</b>	<b>268,026</b>	<b>211,065</b>	<b>479,091</b>	<b>3,819,700</b>	<b>12.54%</b>	<b>3,301,652</b>
<b>TOTAL OPERATIONAL INCOME</b>	<b>26,612</b>	<b>-</b>	<b>26,612</b>	<b>1,473,400</b>	<b>1.81%</b>	<b>403,795</b>
Total Capital Improvements	(1,300)	-	(1,300)	(2,085,000)	0.06%	(69,922)
Total Capital Outlay	-	-	-	(82,000)	0.00%	(145,725)
<b>TOTAL CAPITAL OPERATIONS</b>	<b>(1,300)</b>	<b>-</b>	<b>(1,300)</b>	<b>(2,167,000)</b>	<b>0.06%</b>	<b>(215,646)</b>
Total Developer	-	-	-	15,000	0.00%	8,292
<b>OPERATING INCOME</b>	<b>25,312</b>	<b>-</b>	<b>25,312</b>	<b>(678,600)</b>		<b>196,440</b>
Non-Cash Items (Dep. & OPEB)	(33,217)	(61,083)	(94,300)	1,007,000	-9.36%	(842,928)
<b>NET INCOME (LOSS)</b>	<b>\$ (7,904)</b>	<b>\$ (61,083)</b>	<b>\$ (68,988)</b>	<b>\$ 328,400</b>	<b>-21.01%</b>	<b>\$ (646,488)</b>

**La Puente Valley County Water District**  
**Statement of Revenues and Expenses**  
**For the Period Ending February 28, 2017**  
(Unaudited)

Description	FEBRUARY 2017	YTD 2017	ANNUAL BUDGET 2017	17% OF BUDGET	YEAR END 2016
<b>Operational Revenues</b>					
Water Sales	\$ 83,965	\$ 140,523	\$ 1,209,500	11.62%	\$ 1,179,947
Service Charges	54,801	\$ 101,047	598,000	16.90%	601,298
Surplus Sales	2,810	\$ 6,151	36,000	17.08%	30,558
Customer Charges	4,909	\$ 7,398	29,200	25.33%	31,429
Fire Service	7,912	\$ 9,179	52,700	17.42%	53,902
Miscellaneous Income	(8)	\$ 115	200	57.50%	655
<b>Total Operational Revenues</b>	<b>154,390</b>	<b>264,413</b>	<b>1,925,600</b>	<b>13.73%</b>	<b>1,897,789</b>
<b>Non-Operational Revenues</b>					
Management Fees	-	-	257,000	0.00%	253,500
Taxes & Assessments	13,351	13,351	195,000	6.85%	215,708
Other O & M Fees	5,735	10,886	62,000	17.56%	68,259
Rental Revenue	2,852	5,703	33,300	17.13%	33,969
Interest Revenue	-	-	10,000	0.00%	13,992
Miscellaneous Income	285	285	36,500	0.78%	59,833
Recycled Water System (Grant Revenue)	-	-	415,000	0.00%	-
Recycled Water System (Loan Proceeds)	-	-	1,000,000	0.00%	-
<b>Total Non-Operational Revenues</b>	<b>22,223</b>	<b>30,226</b>	<b>2,008,800</b>	<b>1.50%</b>	<b>645,261</b>
<b>TOTAL REVENUES</b>	<b>176,613</b>	<b>294,639</b>	<b>3,934,400</b>	<b>7.49%</b>	<b>2,543,049</b>
<b>Salaries &amp; Benefits</b>					
Total District Wide Labor	32,555	76,845	472,600	16.26%	448,209
Directors Fees & Benefits	9,751	18,376	106,900	17.19%	102,802
Benefits	11,051	23,509	140,900	16.68%	77,218
OPEB Payments	3,485	6,969	165,200	4.22%	163,062
Payroll Taxes	3,173	8,386	45,300	18.51%	38,934
Retirement Program Expense	4,467	10,155	73,900	13.74%	57,493
<b>Total Salaries &amp; Benefits</b>	<b>64,482</b>	<b>144,241</b>	<b>1,004,800</b>	<b>14.36%</b>	<b>887,717</b>
<b>Supply &amp; Treatment</b>					
Purchased & Leased Water	30,859	30,997	386,600	8.02%	475,464
Power	8,848	17,278	154,700	11.17%	135,678
Assessments	942	1,884	174,200	1.08%	86,920
Treatment	318	661	10,000	6.61%	6,363
Well & Pump Maintenance	-	347	56,700	0.61%	21,490
<b>Total Supply &amp; Treatment</b>	<b>40,966</b>	<b>51,167</b>	<b>782,200</b>	<b>6.54%</b>	<b>725,916</b>
<b>Other Operating Expenses</b>					
General Plant	687	3,711	35,600	10.42%	23,830
Transmission & Distribution	6,010	6,122	76,500	8.00%	46,997
Vehicles & Equipment	6,622	7,984	28,100	28.41%	12,758
Field Support & Other Expenses	2,301	4,398	45,500	9.67%	74,084
Regulatory Compliance	-	408	34,100	1.20%	25,177
Recycled Water Short Term Loan Payment	-	-	-	N/A	-
Recycled Water Loan Payment	-	-	-	N/A	-
<b>Total Other Operating Expenses</b>	<b>15,619</b>	<b>22,623</b>	<b>219,800</b>	<b>10.29%</b>	<b>182,846</b>

**La Puente Valley County Water District**  
**Statement of Revenues and Expenses**  
**For the Period Ending February 28, 2017**  
(Unaudited)

Description	FEBRUARY 2017	YTD 2017	ANNUAL BUDGET 2017	17% OF BUDGET	YEAR END 2016
<b>General &amp; Administrative</b>					
District Office Expenses	2,787	8,992	65,600	13.71%	35,904
Customer Accounts	2,439	3,139	20,000	15.70%	19,804
Insurance	3,083	6,167	89,000	6.93%	61,400
Professional Services	13,972	26,756	183,000	14.62%	163,869
Training & Certification	2,688	2,898	30,000	9.66%	21,850
Public Outreach & Conservation	129	149	37,000	0.40%	13,266
Other Administrative Expenses	397	1,896	29,600	6.41%	26,684
<b>Total General &amp; Administrative</b>	<b>25,494</b>	<b>49,996</b>	<b>454,200</b>	<b>11.01%</b>	<b>342,776</b>
<b>TOTAL EXPENSES</b>	<b>146,561</b>	<b>268,026</b>	<b>2,461,000</b>	<b>10.89%</b>	<b>2,139,254</b>
<b>TOTAL OPERATIONAL INCOME</b>	<b>30,051</b>	<b>26,612</b>	<b>1,473,400</b>	<b>1.81%</b>	<b>403,795</b>
<b>Capital Improvements</b>					
Zone 3 Improvements	(1,300)	(1,300)	(85,000)	1.53%	-
Service Line Replacements	-	-	(25,000)	0.00%	(47,395)
Valve Replacements	-	-	(15,000)	0.00%	(3,107)
Fire Hydrant Repair/Replacements	-	-	(5,000)	0.00%	(3,673)
Main & 1st Street Building Retrofit	-	-	(55,000)	0.00%	-
Phase 1 - Recycled Water System	-	-	(1,700,000)	0.00%	(15,747)
Phase 2 - Recycled Water System	-	-	(200,000)	0.00%	-
<b>Total Capital Improvements</b>	<b>(1,300)</b>	<b>(1,300)</b>	<b>(2,085,000)</b>	<b>0.06%</b>	<b>(69,922)</b>
<b>Capital Outlay</b>					
Communications Systems Upgrade	-	-	-	N/A	(12,944)
Meter Read Collection System Equipment	-	-	(45,000)	0.00%	-
New Pick-Up & Backhoe	-	-	(37,000)	0.00%	(132,780)
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>(82,000)</b>	<b>0.00%</b>	<b>(145,725)</b>
<b>TOTAL CAPITAL OPERATIONS</b>	<b>(1,300)</b>	<b>(1,300)</b>	<b>(2,167,000)</b>	<b>0.06%</b>	<b>(215,646)</b>
<b>Developer</b>					
Developer Fees	-	-	5,000	0.00%	8,292
Developer Contributions	-	-	10,000	0.00%	-
<b>Total Developer</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>0.00%</b>	<b>8,292</b>
<b>OPERATING INCOME</b>	<b>28,751</b>	<b>25,312</b>	<b>(678,600)</b>		<b>196,440</b>
Add Back Capitalized Assets	1,300	1,300	2,167,000	0.06%	215,646
Less Depreciation Expense	(34,517)	(34,517)	(414,200)	8.33%	(345,447)
Less OPEB - Not Funded	-	-	(12,800)	0.00%	20,223
<b>NET INCOME (LOSS)</b>	<b>\$ (4,466)</b>	<b>\$ (7,904)</b>	<b>\$ 1,061,400</b>	<b>-0.74%</b>	<b>\$ 86,863</b>

**Treatment Plant**  
**Statement of Revenues and Expenses**  
**For the Period Ending February 28, 2017**  
**(Unaudited)**

Description	FEBRUARY 2017	YTD 2017	ANNUAL BUDGET 2017	17% OF BUDGET	YEAR END 2016
<b>Non-Operational Revenues</b>					
Reimbursements from CR's	\$ 143,335	\$ 211,065	\$ 1,358,700	15.53%	\$ 1,162,397
Miscellaneous Income	-	-	-	N/A	-
<b>Total Non-Operational Revenues</b>	<b>143,335</b>	<b>211,065</b>	<b>1,358,700</b>	<b>15.53%</b>	<b>1,162,397</b>
<b>Salaries &amp; Benefits</b>					
Total District Wide Labor	22,439	43,951	265,000	16.59%	265,392
Contract Labor	-	-	-	N/A	-
<b>Total Salaries &amp; Benefits</b>	<b>22,439</b>	<b>43,951</b>	<b>265,000</b>	<b>16.59%</b>	<b>265,392</b>
<b>Supply &amp; Treatment</b>					
NDMA, 1,4-Dioxane Treatment	190	23,971	195,600	12.26%	143,768
VOC Treatment	-	-	17,600	0.00%	35,449
Perchlorate Treatment	97,017	98,813	332,600	29.71%	342,688
Other Chemicals	1,077	1,977	16,600	11.91%	13,231
Treatment Plant Power	13,288	25,379	204,800	12.39%	160,313
Treatment Plant Maintenance	1,245	2,014	70,000	2.88%	29,404
Well & Pump Maintenance	-	-	20,000	0.00%	35,641
<b>Total Supply &amp; Treatment</b>	<b>112,818</b>	<b>152,155</b>	<b>857,200</b>	<b>17.75%</b>	<b>760,495</b>
<b>Other Operating Expenses</b>					
General Plant	1,011	2,047	45,000	4.55%	12,414
Vehicles & Equipment	723	1,471	6,500	22.63%	9,356
Field Support & Other Expenses	-	-	15,000	0.00%	-
Regulatory Compliance	5,473	10,457	117,000	8.94%	89,940
<b>Total Other Operating Expenses</b>	<b>7,207</b>	<b>13,975</b>	<b>183,500</b>	<b>7.62%</b>	<b>111,710</b>
<b>General &amp; Administrative</b>					
District Office Expenses	-	-	20,000	0.00%	-
Insurance	-	-	18,000	0.00%	9,506
Professional Services	872	985	15,000	6.56%	15,296
<b>Total General &amp; Administrative</b>	<b>872</b>	<b>985</b>	<b>53,000</b>	<b>1.86%</b>	<b>24,801</b>
<b>TOTAL EXPENSES</b>	<b>143,335</b>	<b>211,065</b>	<b>1,358,700</b>	<b>15.53%</b>	<b>1,162,397</b>
<b>TOTAL OPERATIONAL INCOME</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>	<b>-</b>
<b>Capital Outlay</b>					
Scada Computer	-	-	-	N/A	-
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>	<b>-</b>
Depreciation Expense	<b>(61,083)</b>	<b>(61,083)</b>	<b>(733,000)</b>	<b>8%</b>	<b>(733,351)</b>
<b>Total Non-Cash Items (Dep. &amp; OPEB)</b>	<b>(61,083)</b>	<b>(61,083)</b>	<b>(733,000)</b>	<b>8%</b>	<b>(733,351)</b>
<b>NET INCOME (LOSS)</b>	<b>\$ (61,083)</b>	<b>\$ (61,083)</b>	<b>\$ (733,000)</b>	<b>8.33%</b>	<b>\$ (733,351)</b>

**INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS**  
**Statement of Revenue and Expenses Summary**  
**For the Period Ending February 28, 2017**  
(Unaudited)

<b>DESCRIPTION</b>	<b>FEBRUARY 2017</b>	<b>FISCAL YTD 2016-2017</b>	<b>BUDGET FY 2016-2017</b>	<b>% OF BUDGET</b>	<b>FY END 2015-2016</b>
Total Operational Revenues	\$ 100,844	\$ 1,302,682	\$ 1,887,200	69.03%	\$ 1,863,369
Total Non-Operational Revenues	83	34,050	30,000	113.50%	65,772
<b>TOTAL REVENUES</b>	<b>100,927</b>	<b>1,336,731</b>	<b>1,917,200</b>	<b>69.72%</b>	<b>1,929,141</b>
Total Salaries & Benefits	58,497	390,041	622,700	62.64%	580,138
Total Supply & Treatment	9,375	103,134	732,500	14.08%	706,150
Total Other Operating Expenses	7,310	90,100	164,700	54.71%	169,752
Total General & Administrative	3,468	124,946	284,800	43.87%	274,256
Total Other & System Improvements	-	42,929	213,000	20.15%	162,682
<b>TOTAL EXPENSES</b>	<b>78,650</b>	<b>751,150</b>	<b>2,017,700</b>	<b>37.23%</b>	<b>1,892,978</b>
<b>OPERATING INCOME</b>	<b>22,277</b>	<b>585,582</b>	<b>(100,500)</b>	<b>-582.67%</b>	<b>36,163</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 22,277</b>	<b>\$ 585,582</b>	<b>\$ (100,500)</b>	<b>-582.67%</b>	<b>\$ 36,163</b>

**INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS**

**Statement of Revenue and Expenses**

**For the Period Ending February 28, 2017**

**(Unaudited)**

DESCRIPTION	FEBRUARY 2017	FISCAL YTD 2016-2017	BUDGET FY 2016-2017	67% OF BUDGET	FY END 2015-2016
<b>Operational Revenues</b>					
Water Sales	\$ 52,614	\$ 833,778	\$ 1,180,000	70.66%	\$ 1,157,019
Service Charges	44,029	395,424	599,000	66.01%	598,233
Customer Charges	1,465	13,575	20,100	67.54%	20,361
Fire Service	2,736	59,905	88,100	68.00%	87,756
Miscellaneous Income	-	-	-	N/A	-
<b>Total Operational Revenues</b>	<b>100,844</b>	<b>1,302,682</b>	<b>1,887,200</b>	<b>69.03%</b>	<b>1,863,369</b>
<b>Non-Operational Revenues</b>					
Contamination Reimbursement	-	19,510	30,000	65.03%	35,789
Developer Fees	-	14,456	-	N/A	19,102
Miscellaneous Income	83	83	-	N/A	10,881
<b>Total Non-Operational Revenues</b>	<b>83</b>	<b>34,050</b>	<b>30,000</b>	<b>113.50%</b>	<b>65,772</b>
<b>TOTAL REVENUES</b>	<b>100,927</b>	<b>1,336,731</b>	<b>1,917,200</b>	<b>69.72%</b>	<b>1,929,141</b>
<b>Salaries &amp; Benefits</b>					
Administrative Salaries	12,364	109,265	175,400	62.29%	168,089
Field Salaries	24,945	141,566	229,900	61.58%	205,882
Employee Benefits	13,798	87,118	137,500	63.36%	124,639
Pension Plan	4,733	31,018	46,700	66.42%	46,051
Payroll Taxes	2,658	17,960	26,600	67.52%	29,122
Workman's Compensation	-	3,112	6,600	47.15%	6,355
<b>Total Salaries &amp; Benefits</b>	<b>58,497</b>	<b>390,041</b>	<b>622,700</b>	<b>62.64%</b>	<b>580,138</b>
<b>Supply &amp; Treatment</b>					
Purchased Water - Leased	-	-	352,700	0.00%	496,961
Purchased Water - Other	1,088	8,446	14,400	58.65%	14,611
Power	8,287	81,737	126,700	64.51%	109,709
Assessments	-	11,030	75,100	14.69%	67,007
Treatment	-	-	6,600	0.00%	5,722
Well & Pump Maintenance	-	1,921	157,000	1.22%	12,140
<b>Total Supply &amp; Treatment</b>	<b>9,375</b>	<b>103,134</b>	<b>732,500</b>	<b>14.08%</b>	<b>706,150</b>
<b>Other Operating Expenses</b>					
General Plant	302	2,797	10,300	27.16%	17,930
Transmission & Distribution	4,384	36,013	75,400	47.76%	53,479
Vehicles & Equipment	-	14,089	18,800	74.94%	34,708
Field Support & Other Expenses	1,622	18,700	23,400	79.92%	19,793
Regulatory Compliance	1,002	18,501	36,800	50.27%	43,842
<b>Total Other Operating Expenses</b>	<b>7,310</b>	<b>90,100</b>	<b>164,700</b>	<b>54.71%</b>	<b>169,752</b>

**INDUSTRY PUBLIC UTILITIES - WATER OPERATIONS**

**Statement of Revenue and Expenses**

**For the Period Ending February 28, 2017**

**(Unaudited)**

DESCRIPTION	FEBRUARY 2017	FISCAL YTD 2016-2017	BUDGET FY 2016-2017	67% OF BUDGET	FY END 2015-2016
<b>General &amp; Administrative</b>					
Management Fee	-	89,250	182,500	48.90%	176,750
Office Expenses	740	9,357	20,500	45.65%	20,015
Insurance	-	9,076	25,300	35.88%	23,288
Professional Services	1,046	4,260	15,000	28.40%	14,480
Customer Accounts	1,457	10,586	15,000	70.57%	15,207
Public Outreach & Conservation	-	132	24,500	0.54%	22,260
Other Administrative Expenses	224	2,284	2,000	114.21%	2,257
<b>Total General &amp; Administrative</b>	<b>3,468</b>	<b>124,946</b>	<b>284,800</b>	<b>43.87%</b>	<b>274,256</b>
<b>Other Expenses &amp; System Improvements (Water Operations Fund)</b>					
Transfer to Capital or Expense	-	-	-	N/A	-
Developer Capital Contributions	-	-	-	N/A	(178,514)
Developer Project -	-	-	-	N/A	8,605
Developer Project -	-	-	-	N/A	90,112
Developer Project -	-	-	-	N/A	3,795
Developer Project -	-	-	-	N/A	72,003
Developer Project -	-	-	-	N/A	5,996
Developer Project -	-	-	-	N/A	6,607
<b>Net Developer Project Activity</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,605</b>
Master Plan Update / Hydraulic Model	-	9,380	9,000	104.22%	29,092
Other System Improvements (Materials)	-	223	-	N/A	78,428
FH Laterals	-	83	9,000	0.92%	8,359
Service Line Replacements	-	33,242	25,000	132.97%	36,953
Valve Replacements	-	-	30,000	0.00%	1,245
Plant Electrical System Improvements	-	-	20,000	0.00%	-
Meter Installations - Industry Hills	-	-	67,000	0.00%	-
Meter Read Collection System	-	-	35,000	0.00%	-
SCADA System Assessment & Upgrades	-	-	18,000	0.00%	-
<b>Total Other &amp; System Improvements</b>	<b>-</b>	<b>42,929</b>	<b>213,000</b>	<b>20.15%</b>	<b>162,682</b>
<b>TOTAL EXPENSES</b>	<b>78,650</b>	<b>751,150</b>	<b>2,017,700</b>	<b>37.23%</b>	<b>1,892,978</b>
<b>OPERATING INCOME</b>	<b>22,277</b>	<b>585,582</b>	<b>(100,500)</b>	<b>N/A</b>	<b>36,163</b>

# Memo



**To:** Honorable Board of Directors  
**From:** Rosa Ruehlman, Office Administrator RRR  
**Date:** March 24, 2017  
**Re:** Compensation Increase for Board of Directors

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As allowed by Ordinance No. 2007-01 of the La Puente Valley County Water District and pursuant to Division 10 of the California Water Code, compensation payable to members of the Board of Directors of the District for attendance at meetings of the Board and for each day of service rendered as a member of the Board may be increased by five percent (5%) above the prior year's rate of compensation.

The last compensation increase for the Board of Directors was on March 28, 2016. The current rate of compensation is one hundred forty dollars and sixty-nine cents (\$140.69) per day of service. A five percent (5%) increase would raise the compensation to one hundred forty seven dollars and seventy two cents (\$147.72) per day.

It is at the discretion of the Board to determine whether this increase in the amount of compensation is warranted and appropriate for this coming year. If determined not to be appropriate, by a majority vote of the Board, the five percent (5%) increase shall not go into effect and the compensation per day of service shall remain at its current rate of \$140.69. Otherwise, the per diem compensation increase allowed by Ordinance No. 2007-01 shall automatically become effective.

I hope you find this information useful. If you have any questions, please feel free to give me a call.



# STAFF REPORT



Meeting Date: March 27, 2017

To: Honorable Board of Directors

Subject: Treatment Facility Influent Booster Pump Repair

**Purpose -** *To secure services for repair of an Influent Booster Pump located at the District's Groundwater Treatment Facility.*

**Recommendation -** *Authorize the General Manager to secure the services of Tri County Pump Company for repair of an Influent Booster Pump for a price of \$12,763.19.*

**Fiscal Impact -** *The 2017 Treatment Plant Budget appropriates \$20,000 for Well & Pump Maintenance expense. The cost for the repair of the Influent Booster Pump as proposed by Tri County Pump Company is within Budget appropriations and is a BPOU Project expense that shall be 100% reimbursed by the Cooperating Respondents.*

**Previous Related Action -** *In October 2016, the Board approved the repair of one Effluent Booster Pump by Tri County Pump Company.*

## **Summary**

The District Groundwater Treatment Facility (Treatment Plant) is supplied by three active wells (2, 3 and 5) that are located at the Treatment Plant. Currently, Well 5 is in service and Wells 2 and 3 are in standby status. The contaminated water extracted from the wells is treated by three separate treatment processes. In order to convey water through each of the processes and then through the transmission line to the District's water system entry point, three separate pumping systems are required; the deep well pumps, two influent booster pumps and two effluent booster pumps. For your reference, the enclosed Treatment Plant process diagram shows the three pumping systems.

In early 2016, one of the effluent booster pumps began to show leakage from the mechanical seal and slowly kept progressing to excessive leakage. Production and Treatment Staff identified a spare effluent booster pump that was in storage and was in need of repair that could be utilized (once repaired) to replace the pump with the excessive leakage and minimize disruption in Treatment Plant operations. The Board authorized the repair of this pump, which was installed in August 2016. The Board then authorized the repair of the pump that was removed to have a spare effluent booster pump that can be utilized in the event of a pump issue with the in-service effluent booster pumps.

Through this process, Production and Treatment Staff recommended that we also ensure that we have a spare influent booster pump ready for installation. A spare influent booster pump was located and is in need of repair. This pump was removed from service several years ago and the original spare was installed. Production and Treatment Staff requested Tri County Pump inspect the spare influent booster pump and provide a quote to repair and rebuild. Enclosed is the quote from Tri

County Pump for the rebuild and repair of this pump. Having a spare pump readily available on site at the Treatment Plant is highly recommended and minimizes any disruption in Treatment Plant operations from future pumping failures.

***Fiscal Impact***

The 2017 Treatment Plant Budget appropriates \$20,000 for Well & Pump Maintenance expense. The cost for the repair of the Influent Booster Pump as proposed by Tri County Pump Company is within Budget appropriations and is a BPOU Project expense that shall be 100% reimbursed by the Cooperating Respondents.

***Recommendation***

Authorize the General Manager to secure the services of Tri County Pump Company for repair of one Influent Booster Pump as proposed in their quote dated March 17, 2017, for a price of \$12,763.19.

Respectfully Submitted,

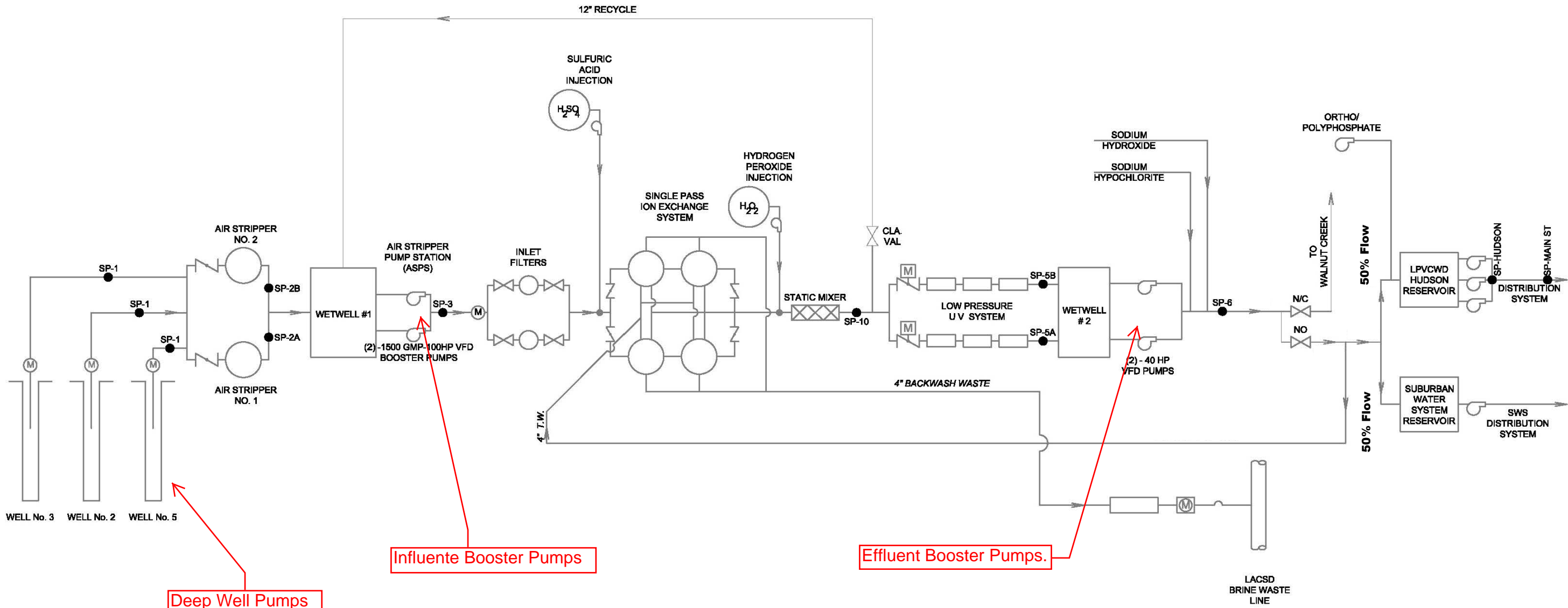
*Greg B. Galindo*

General Manager

**Attachments**

- Treatment Plant process diagram.
- Quote from Tri County Pump Company for repair of one Influent Booster Pump.

# DIAGRAM 1



LA PUENTE VALLEY COUNTY WATER DISTRICT

TREATMENT FACILITY PROCESS DIAGRAM



March 17, 2017

La Puente Valley County Water District  
 112 N. First Street  
 La Puente, CA 91744

Quote Number: 031717-1DS

Attention: Mr. Cesar Ortiz

Subject: Influent Spare Booster

In Response to your request for quotation, Tri County Pump Company is pleased to offer the following for your consideration. We will be utilizing the spare head and purchasing new column, shafting, bowl assembly and mechanical seal. We will pull the existing equipment and installing the spare equipment. The current pump will be transported to our yard and torn down. A proposal will be provided for repairs needed.

Estimated Field Labor:

Travel to and from jobsite; Pick up spare pump	\$1,575.00
Travel to and from jobsite; Deliver spare pump	\$1,575.00

Estimated Shop Labor:

Inspect, clean all equipment, assemble bowl and pump assembly.	\$2,000.00
Sandblast and paint head	\$800.00

Estimated Materials:

1 - 14" 304 SS Basket Strainer	\$625.00
1 - 10" x 59-1/4" T&C Butt Column Pipe	\$210.00
1 - 1-1/4" x 10" Bearing Retainer with rubber insert	\$180.00
1 - 1-1/4" x 44" 416 SS Line Shaft with 304 SS Coupling	\$550.00
1 - 1-1/4" x 60" 416 SS Line Shaft with 304 SS Coupling	\$580.00
1 - New Mechanical Seal	\$2,500.00
1 - New Seal Box	\$800.00
1 Lot; Miscellaneous Shop Supplies	\$320.00
1 Lot; Estimated Incoming Freight	\$500.00

Estimated Labor	\$5,950.00
Estimated Material	\$6,265.00
Estimated Tax @ 8.75%	\$548.19
Total Estimate	\$12,763.19

We appreciate this opportunity to be of service and look forward to working with you. We trust that this estimate will suffice for your needs, and should any additional information be required, please do not hesitate to contact us.

This estimate is valid for thirty (30) days from the above date, and subject to review thereafter.

# STAFF REPORT



Meeting Date: March 27, 2017  
To: Honorable Board of Directors  
Subject: UV Lamp Purchases (Lamp Replacements)

**Purpose -** *Purchase of UV Lamps for the Trojan UV Treatment System to replace lamps that are required to be replaced.*

**Recommendation -** *Authorize the General Manager to Purchase UV Lamps from Trojan Technologies for a price of \$43,878.80.*

**Fiscal Impact -** *The 2017 Treatment Plant Budget appropriates \$195,600 for NDMA and 1,4-Dioxane Treatment, which includes the cost of system maintenance and UV lamp replacements. The 2017 year to date total for NDMA and 1,4-Dioxane Treatment is approximately \$24,000. The cost for the purchase of UV lamps as proposed by Trojan Technologies is within the 2017 Budget appropriation and is a BPOU Project expense that shall be 100% reimbursed by the Cooperating Respondents.*

**Previous Related Action -** *In September 2015, the Board approved a three-year Performance Contract Renewal with Trojan Technologies.*

## **Summary**

Trojan Technologies' Low-Energy UV System was installed at the District's Groundwater Treatment Facility in 2002, to treat the groundwater contaminants, NDMA and 1,4-Dioxane. The UV System continues to operate with few operational issues to successfully treat the groundwater contaminants to non-detectable levels. The Trojan UV System maintenance is a treatment plant operations expense and will be 100% reimbursed by the Cooperating Respondents (CRs). The contract the District has with Trojan Technologies was originally signed in August of 2002 and is a 15-year contract with an annual renewal provision.

The Trojan Low-Energy UV system has and continues to successfully remove NDMA and 1,4-Dioxane to non-detectable levels. The District approved a three-year performance contract renewal in 2015, which separates the cost of UV lamp replacements from the cost of maintenance, the cost of repair and the performance guarantee. The renewal does specify what the cost of lamp replacements would be in 2015, 2016 and 2017. The lamps are required per our DDW permit to be replaced once the lamps reach 8,760 hours of operations. The Trojan UV System is comprised of two Low Energy UV Reactors. Each reactor has 6 rotational units and each rotational unit has 64 UV lamps. Most of the lamps are approaching the 8,760-hour mark and will need to be replaced within the next 30 days.

Staff has requested and received a quote from Trojan Technologies for the purchase of the UV lamps, which includes the removal of existing lamps and installation of the new lamps. This quote is enclosed for your review.

***Fiscal Impact***

The 2017 Treatment Plant Budget appropriates \$195,600 for NDMA and 1,4-Dioxane Treatment, which includes the cost of system maintenance and UV lamp replacements. The 2017 year to date total for NDMA and 1,4-Dioxane Treatment is approximately \$24,000. The cost for the purchase of UV lamps as proposed by Trojan Technologies is within the 2017 Budget appropriation and is a BPOU Project expense that shall be 100% reimbursed by the Cooperating Respondents.

***Recommendation***

District staff recommends the Board authorize the General Manager to purchase UV Lamps from Trojan Technologies for a price of \$43,878.80.

Respectfully Submitted,

*Greg B. Galindo*

General Manager

**Attachments**

- Quote for UV Lamps from Trojan Technologies



**QUOTE**

3020 GORE ROAD  
 LONDON, ONTARIO, CANADA N5V 4T7  
 T 519.457.3400 F 519.457.3030 www.trojanuv.com

**Original**

**QUOTE FOR:** LA PUENTE VALLEY COUNTY  
 112 N. FIRST STREET  
 LA PUENTE, CA  
 91744  
 UNITED STATES

**SHIP TO:** LA PUENTE VALLEY COUNTY WATER DIST.  
 CESAR ORTIZ/GREG GALINDO  
 1695 PUENTE AVENUE-UV BUILDING  
 PH:626-890-0054/626-890-0797  
 BALDWIN PARK, CA  
 91706  
 UNITED STATES

FOR CUSTOMER SERVICE, CONTACT **JUDY GEORGIJEV**  
 VOICE - 1-800-291-0218/1-800-291-0213  
 FAX - 1-800-291-0083/1-800-290-6193  
 EMAIL - westernus@trojanuv.com

**FORWARD AGENT:**  
**CUSTOMER #:** 748900  
**QUOTE #:** 121150  
**QUOTE DATE:** 03-15-2017  
**REFERENCE:** LAMP REPLACEMENT QUOTE  
**LOB:** E97 AFTERMARKET

**We thank you for your inquiry.**

QTY	UNIT	ITEM	PRICE	UNIT	AMOUNT
<b>TRUCK REQUIRES LIFT GATE AND PALLET JACK REF FREIGHT QUOTE ID# 2424</b>					
780.00	EA	302418 LAMP, UV6414 UV PRICE INCLUDES INSTALLATION SERVICE	51.05	EA	39820.00
1.00	EA	FREIGHT FREIGHT & HANDLING YRC ACCELERATED SERVICE	575.64	EA	575.64

GOODS	COSTS	TOTAL TAX	TOTAL USD
39819.00	575.64	3484.16	43878.80

**DELIVERY TERMS:** NO URGENCY FOR DELIVERY  
**PAYMENT TERMS:**  
**FREIGHT MAY BE ADDED TO THE TOTAL OF THIS QUOTE ONLY IF REQUESTED.**  
**SUBJECT TO SALES TAX, WHERE APPLICABLE. Tax to be included if not tax exempt.** **GST# R105405385**  
**THIS QUOTE EXPIRES: 04-14-2017**

**U.S. CUSTOMERS MUST PROVIDE SHIP TO'S FEDERAL I.D. #'s  
 FOR SHIPPING PURPOSES UPON RECEIPT OF A FORMAL PURCHASE ORDER.**

**SOLD:** **SHIP:**

# STAFF REPORT



Meeting Date: March 27, 2017

To: Honorable Board of Directors

Subject: Purchase of a Neptune Meter Data Collector Unit and Software Upgrade

**Purpose -** *Purchase of a Neptune radio read meter data collector unit and Neptune radio read software upgrade.*

**Recommendation -** *Authorize the General Manager to purchase the Neptune radio read meter data collector unit and Neptune radio read software upgrade from Ferguson Waterworks for a price of \$15,805.*

**Fiscal Impact -** *The 2017 District Capital Outlay Budget appropriates \$45,000 for a Meter Read Collection System. The cost for the purchase of the Neptune radio read meter data collector unit and Neptune radio read software upgrade is within the 2017 Budget appropriation.*

**Previous Related Action -** *In December 2016, the Board approved the 2017 Capital Outlay Budget that appropriated funds for a meter read collection system.*

## **Summary**

Beginning in 2006, the District initiated a multi-year meter replacement program that was completed in 2010. The existing meters at the time were either retrofitted or replaced with radio read type meter registers that allowed staff to utilize a hand-held device to collect the meter reads via radio as they drove the meter reading route. This greatly reduced the time to complete meter reading and also improved meter reading accuracy.

In 2010, the District purchased a radio read collection unit (Gateway V.1 Collector) and installed it at the Main Street Reservoir Site. The collection unit was able to collect reads from approximately 450 meters on a regular basis, without needing to drive by these meters. This meter read information was transmitted back to a computer at the Main Office and allowed Staff to identify customers with leaks or excessive usage in between the bi-monthly meter reading period. Although this data was useful, it was difficult to navigate the software and to produce useful reports.

Since that time, there has been advances in meter collection technology and the software system as well. Staff requested and received a demonstration by Neptune on the new meter read collection unit (Gateway V.4 Collector) and software system to identify what improvements had been made. District staff believes the new meter read collection unit will be able to collect at least twice the amount of meter reads than the first version collector and may even result in the ability to read 60-70% of all the meters in the District's service area. The software has also been improved by making the navigation of this data much more user-friendly.



Staff would like to move forward first with purchasing one meter read collection unit along with the software upgrade and then determine the number of collectors that would be required to remotely read all the meters within the District's service area. In addition, new computer equipment at the Main Office will be required to complete this project. Staff is working with its IT service provider on the specifications and price of this equipment. Staff will provide additional information on this project and the benefits to District at the March 27, 2017, Board of Directors meeting.

***Fiscal Impact***

The 2017 District Capital Outlay Budget appropriates \$45,000 for a Meter Read Collection System. The cost for the purchase of the Neptune radio read meter data collector unit and Neptune radio read software upgrade is \$15,805 and is within the 2017 Budget appropriation. This will leave approximately \$29,000 for the purchase of additional collectors and computer equipment needed to complete this project.

***Recommendation***

Authorize the General Manager to purchase the Neptune radio read meter data collector unit and Neptune radio read software upgrade from Ferguson Waterworks for a price of \$15,805.

Respectfully Submitted,

*Greg B. Galindo*

General Manager

**Attachments**

- Quote from Ferguson Waterworks for a Neptune radio read meter data collector unit and Neptune radio read software upgrade



Meter & Automation Group

20655 Western Avenue #108  
 Torrance, CA 90501  
 Phone: 424.271.2895  
 Fax: 310.318.1843

**Quotation #** La Puente Valley 03222016A

Date: 3/22/2017

**Ship to:**

Greg Galindo  
 La Puente Valley County WD  
 112 N 1st St  
 La Puente , CA 91744

Project: LPVCWD Neptune Gateway Quote  
 AMI Specialists: Adam Milauskas  
 Valid Until: 6/30/2017  
 Terms: Net Thirty Days

Item	Quantity	Product or Service Description	Per Item	Extended
1	1	Neptune Powered V4 Gateway Collector w/Cellular Modem (Uninterruptable Power Supply, Omni Antenna, Antenna mounting bracket included) *Coax cable and connectors not included	\$10,500.00	\$10,500.00
2				
3				
4				
5				
6				
7				

	<b>Sub Total</b>		\$10,500.00
	<b>Taxable Freight</b>		
<b>Ship Date</b> 3-4 weeks	<b>Estimated Sales Tax</b>	9.00%	\$945.00
	<b>Freight</b>		
	<b>Total Investment</b>		\$11,445.00



*Meter & Automation Group*

20655 Western Avenue #108  
Torrance, CA 90501  
Phone: 424.271.2895  
Fax: 310.318.1843

**Quotation #** La Puente Valley 03222016A

Date: 3/22/2017

Prices quoted are for this project only and do not include sales or use taxes, if any. Quoted prices are based upon receipt of the total quantity for immediate shipment or shipments within thirty (30) days of a bid opening only, and are offered contingent upon the Buyer's acceptance of Seller's terms and conditions. Seller objects to all terms and conditions. Future shipments subject to price changes. Seller not responsible for delays caused beyond our control. Purchaser's sole warranties, if any, are those provided by the manufacturer. SELLER DISCLAIMS ALL EXPRESS OR IMPLIED WARRANTIES, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANT ABILITY OR FITNESS OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL SELLER BE LIABLE FOR ANY INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING DIRECTLY OR INDIRECTLY FROM THE OPERATION OR USE OF THE PRODUCT. SELLER'S LIABILITY, IF ANY, SHALL BE LIMITED TO THE NET SALES PRICE RECEIVED BY SELLER. All returns are subject to Ferguson and/or Manufactures return policy and maybe subject to a restocking fee. Complete terms and conditions are available upon request or can be view at [www.ferguson.com/sales-terms.html](http://www.ferguson.com/sales-terms.html)



Meter & Automation Group

20655 Western Avenue #108  
 Torrance, CA 90501  
 Phone: 424.271.2895  
 Fax: 310.318.1843

**Quotation #** La Puente Valley 03242017

Date: 3/24/2017

**Ship to:**

Greg Galindo  
 La Puente Valley County WD  
 112 N 1st St  
 La Puente , CA 91744

Project: Neptune AMI Software Upgrade  
 AMI Specialists: Adam Milauskas  
 Valid Until: 6/30/2017  
 Terms: Net Thirty Days

Item	Quantity	Product or Service Description	Per Item	Extended
1	1	Neptune N_Sight PLUS One-Time Software Upgrade (Training, implementation & 1 year of software maintenance included)	\$4,000.00	\$4,000.00
2				
3				
4				
5				
6				
7				

	<b>Sub Total</b>		\$4,000.00
	<b>Taxable Freight</b>		
<b>Ship Date</b> 3-4 weeks	<b>Estimated Sales Tax</b>	9.00%	\$360.00
	<b>Freight</b>		
	<b>Total Investment</b>		\$4,360.00



*Meter & Automation Group*

20655 Western Avenue #108  
Torrance, CA 90501  
Phone: 424.271.2895  
Fax: 310.318.1843

**Quotation #** La Puente Valley 03242017

Date: 3/24/2017

Prices quoted are for this project only and do not include sales or use taxes, if any. Quoted prices are based upon receipt of the total quantity for immediate shipment or shipments within thirty (30) days of a bid opening only, and are offered contingent upon the Buyer's acceptance of Seller's terms and conditions. Seller objects to all terms and conditions. Future shipments subject to price changes. Seller not responsible for delays caused beyond our control. Purchaser's sole warranties, if any, are those provided by the manufacturer. SELLER DISCLAIMS ALL EXPRESS OR IMPLIED WARRANTIES, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANT ABILITY OR FITNESS OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL SELLER BE LIABLE FOR ANY INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING DIRECTLY OR INDIRECTLY FROM THE OPERATION OR USE OF THE PRODUCT. SELLER'S LIABILITY, IF ANY, SHALL BE LIMITED TO THE NET SALES PRICE RECEIVED BY SELLER. All returns are subject to Ferguson and/or Manufactures return policy and maybe subject to a restocking fee. Complete terms and conditions are available upon request or can be view at [www.ferguson.com/sales-terms.html](http://www.ferguson.com/sales-terms.html)

# Memo

To: Honorable Board of Directors  
From: Roy Frausto, Compliance Officer/Project Engineer  
Date: March 27, 2017  
Re: Project Engineer's Report – February 2017



## CAPITAL PROJECTS

1. LPVCWD and CIWS Water Master Plan Update – District staff has collaboratively worked with Civiltec to finalize the master plans. Staff anticipates to have the LPVCWD Draft Final Water Master Plan Document presented during the first regular meeting of April 2017.
2. LPVCWD Recycled Water Project – Staff will schedule to reconvene the Recycled Water Ad hoc Committee to discuss the next course of action for Phase 1 and Phase 2 of the project.
3. LPVCWD PVOU Intermediate Zone Project – Staff completed and submitted a Technical Memorandum to Northrop Grumman that analyzes the feasibility of adding an interconnection between LPVCWD and Suburban Water Systems to deliver PVOU IZ effluent water. In addition, staff has continued to participate in the monthly engineering design call meetings.

## DEVELOPMENTS

1. LPVCWD 747 Del Valle Development – Staff has been actively corresponding with the developers engineering team to review/comment on the onsite design process of water services. In regards to the offsite watermain extension improvement, staff met with Civiltec on March 23, 2017, to review and discuss preliminary alignment plans for the watermain extension on Dell Valle Ave. In addition, staff will instruct District Council in the near future to start a draft document of a Watermain Extension agreement between LPVCWD and the developer to ensure the Watermain Extension is constructed and cost are adequately funded.
2. Star Theatre Property – Staff has received inquiries regarding water services supplying this property. Based on preliminary conceptual design conversations, the property may be used to develop 20+ units of condos.

## SPECIAL/OTHER PROJECTS

1. LPVCWD Air Stripper Efficiency Evaluation – Trussell Technologies provided a revised Tech Memo and Test Protocol on February 2, 2017. Staff reviewed and provided comments/revisions to finalize the memos before submitting them to DDW. The finalized revised Tech Memo and Test Protocol were submitted to DDW on February 24, 2017.
2. LPVCWD Caustic Reduction Plan – Trussell Technologies has finished reviewing data for the first phase of the test protocol. Staff will regroup and discuss with Trussell to determine the next steps for phase 2 of the test protocol.
3. Main St. Property Retrofit – Staff is currently researching prospective design/build firms that have extensive experience with retrofitting commercial buildings.

4. Banbridge Pump Station – Staff reached out to the property owner on 122 Banbridge to schedule an onsite meeting. Staff met with Mr. Javier Lievanos on March 8, 2017, to discuss preliminary ideas of the scope of work envisioned around the Pump Station. In addition, Staff has scheduled a meeting for March 27, 2017, with the 130 Banbridge property resident, Mr. Samuel B. Villalobos to discuss the District’s scope of work for the project.

## FUTURE PROJECTS

1. Water System Connection Fees – Update the current policy on water system connection fees.
2. Lead Sampling for Schools – Coordinate and create a sample schedule for school lead testing for all schools within the LPVCWD and CIWS service area.
3. Water Loss Accountability – Analyze and draft an annual report to optimize water accountability and minimize water loss.
4. LPVCWD 431 Ferrero Lane – Development to add a fire service.
5. Recycled Water Rules and Regulations – Draft and propose a policy for the use of Recycled Water.
6. Recycled Water Phase 1 Retrofits – Coordinate with Phase 1 customers to start design of onsite retrofits.
7. AMI Transition – Plan and execute deliverables required to transition from AMR to AMI.
8. On Call Contractor Specification - Create a Specification for an On-call contractor with a 24-month agreement with an option to extend.
9. GIS System – Staff coordinated with DCSE to manage the GIS system in-house by reflecting all updates and changes on a real-time basis. Staff will schedule accordingly to start reflecting redline field data.

# Upcoming Events



To: Honorable Board of Directors  
**From:** Rosa Ruehlman, Office Administrator RR  
**Date:** 03/24/17  
**Re:** Upcoming Board Approved Events for 2017

Day/Date	Event	<u>Aguirre</u>	<u>Escalera</u>	<u>Hastings</u>	<u>Hernandez</u>	<u>Rojas</u>
Monday– Thursday, April 10- 13, 2017	AWWA CA/NV 2017 Spring Conference at Disneyland Hotel in Anaheim, CA <b>Deadline to Cancel is March 10, 2017</b>		X			
Thursday, April 27, 2017*	SCWUA Luncheon at the Pomona Fairplex					
Tuesday – Thursday, May 9- 12, 2017	ACWA 2017 Spring Conference in Monterey Marriott/Portola Hotels in Monterey, CA <b>Deadline to Cancel is April 14, 2017</b>			X	X	X
Wednesday, May 10, 2017	San Gabriel Valley Water Association Luncheon at the Swiss Park in Whittier. <b>(Tentative)</b>					
Thursday, May 25, 2017*	SCWUA Luncheon at the Pomona Fairplex					
Thursday, June 22, 2017*	SCWUA Field Trip <b>(TBD)</b>					
Thursday, July 27, 2017*	SCWUA Luncheon at the Pomona Fairplex					
Wednesday, August 9, 2017*	San Gabriel Valley Water Association Luncheon at the Swiss Park in Whittier. <b>(Tentative)</b>					
Monday-Thursday, September 25-28, 2017	CSDA 2017 Annual Conference in Monterey Marriott/Portola Hotels in Monterey, CA					
Thursday, September 28, 2017*	SCWUA Luncheon at the Pomona Fairplex					



Wednesday-Friday, October 4-6, 2017	SmartWater Innovations Conference at South Point Hotel in Las Vegas, NV					
Monday– Thursday, October 23-26, 2017	AWWA CA/NV 2017 Spring Conference at Atlantis Casino Resort in Reno, NV					
Thursday, October 26, 2017*	SCWUA Luncheon at the Pomona Fairplex					
Wednesday, November 8, 2017*	San Gabriel Valley Water Association Luncheon at the Swiss Park in Whittier. <b>(Tentative)</b>					
Thursday, November 16, 2017*	SCWUA Luncheon at the Pomona Fairplex <b>(3<sup>rd</sup> Thursday due to Thanksgiving)</b>					
Tuesday – Thursday, November 28- December 1, 2017	ACWA 2017 Fall Conference in Anaheim Marriott Hotel in Anaheim, CA					
Thursday, December 7, 2017*	ACWA 2017 Fall Conference in Anaheim Marriott Hotel in Anaheim, CA <b>(Will be held on 1<sup>st</sup> Thursday)</b>					

\* SGVWA and SCWUA scheduled program and location TBA at a later date.

**SGVWA** – San Gabriel Valley Water Association Quarterly Luncheons, are held on the Second Wednesday of February, May, August and November at 11:30 am at the Swiss Park in Whittier CA, (Dates are subject to change)

**SCWUA** – Southern California Water Utilities Association Luncheons are typically held on the fourth Thursday of each month with the exception of December due to the Christmas holiday and are held at the Pomona Fairplex in Pomona, CA. (Dates are subject to change)

**Upcoming Meeting:**

- |  |
|--|
| <ul style="list-style-type: none"> <li>• Recycled Water Ad hoc Committee Meeting – Thursday, March 30, 2017, at 3:30 p.m.</li> </ul> |
|--|

**Board Member Training and Reporting Requirements:**

**NEXT DUE DATE**

<b>Schedule of Future Training and Reporting for 2016</b>	<b><u>Aguirre</u></b>	<b><u>Escalera</u></b>	<b><u>Hastings</u></b>	<b><u>Hernandez</u></b>	<b><u>Rojas</u></b>
Ethics 1234 <b>2 year Requirement</b>	11/22/18	12/01/18	12/01/18	10/11/18	12/04/16
Sexual Harassment <b>2 Year Requirement</b>	12/01/17	12/01/17	05/05/17	10/10/18	05/05/17
Form 700 <b>Annual Requirement</b>	Complete	Complete	Complete	Complete	04/01/17
Form 470 Short Form <b>Semi Annual Requirement</b>	07/31/17	07/31/17	07/31/17	07/31/17	07/31/17

If you have any questions on the information provided or would like additional information, please contact me at your earliest convenience.

### City of La Puente 2017 Events

	<b>Date</b>	<b>Event</b>	<b>Sponsored by</b>
1	1st Tuesday each month	Planning Commission Meeting	LP
2	2nd & 4th Tuesday each month	City Council Meetings	LP
4	04/15/2017 (Saturday before Easter)	Spring Egg Hunt	LP
5	June 3-4, 2017 (Sat. & Sun)	Relay for Life	American Cancer Society
6	July - August 2017 (Mondays)	Movies in the Park	LP
7	July - August 2017 (Wednesday)	Concerts in the Park	LP
8	07/03/2017 (Monday)	4th of July Celebration	LP
9	08/01/2017 (Tuesday)	National Night Out	L.A Co. Sheriffs
10	August 19, 2017 (Tentative Date)	Jr. All American Football	LP
11	10/29/2017 (Sunday)	Main St. Run	LP
12	11/11/2017 (Saturday)	Veteran's Day	LP
13	12/01/2017 (Friday)	Holiday Parade and Tree Lighting Ceremony	LP & Old Towne Puente